#### **BCP Council**

# Application for a premises licence to be granted under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form, please read the guidance notes at the end of the form. If you are completing this form by hand, please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records. I/We AFC Bournemouth Ltd. (Insert name(s) of applicant) apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003 Part 1 - Premises Details Postal address of premises or, if none, ordnance survey map reference or description Vitality Stadium Dean Court Kings Park Bournemouth Postcode BH7 7AF Post town Telephone number at premises (if any) Non-domestic rateable value of premises £655,000 Part 2 - Applicant Details Please state whether you are applying for a premises licence as Please tick as appropriate an individual or individuals \* a) please complete section (A) a person other than an individual \* b) as a limited company please complete section (B) ii. as a partnership please complete section (B) iii. as an unincorporated association or please complete section (B) other (for example a statutory corporation) please complete section (B) a recognised club please complete section (B) c)

d)	a cha	irity					Ш	please comp	lete section (B)	
e)	the p	roprieto	r of an e	ducationa	al establishm	nent		please comp	lete section (B)	
f)	a hea	ılth serv	ice body					please comp	lete section (B)	
g)	Stan		et 2000 (		ler Part 2 of espect of an	the Care independent		please compl	lete section (B)	
ga)	of th	e Health ning of tl	and Soc	ial Care	ler Chapter 2 Act 2008 (w lependent ho	ithin the		please compl	ete section (B)	
h)		hief offi Wales	cer of po	olice of a	police force	in England		please compl	ete section (B)	
* If y	you are	applying	g as a per	son desc	ribed in (a) o	or (b) please	confirn	1:		
Pleas	se tick y	es								
	carrying sable ac	-		•						
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# ${\bf SECOND\ INDIVIDUAL\ APPLICANT\ (if\ applicable)}$

Mr	Ms 🗌	Other Title (for example, Rev)				
Surname	First na	nes				
I am 18 years old or over	- k	Plea	se tick yes			
Current postal address if different from premises address						
Post town		Postcode				
Daytime contact telephone number						
E-mail address (optional)						
(B) OTHER APPLICANTS  Please provide name and registered address of ap registered number. In the case of a partnership o corporate), please give the name and address of each of the case of a partnership of the case of a partnership of the case of a partnership of the case of the ca	r other join	nt venture (other tha	riate please give any an a body			
Name AFC Bournemouth Ltd.						
Address						
Vitality Stadium Dean Court Kings Park Bournemouth						
Registered number (where applicable)						
06632170						
Description of applicant (for example, partnership, company, unincorporated association etc.)						
Limited Company						
Telephone number (if any)						
E-mail address (optional)						

## Part 3 Operating Schedule

Whe	n do you want the premises licence to start?	As soon as possible				
	u wish the licence to be valid only for a limited period, when do you it to end?	DD MM YYYY				
Pleas	se give a general description of the premises (please read guidance note 1)					
	Premises Licence is intended to be utilised when delivering licensable act chday event at the stadium.	ivities as part of a non-				
stadi surre	gside a separate Premises Licence intended to meet the requirements for I um, this Premises Licence is intended to replace Premises Licence No. Blandered upon grant of the two replacement licences. No additional provising application process.	1149278 which will be				
assoc	anticipated that two separate Premises Licences to meet the different purpositated hospitality spaces will ensure that appropriate conditions can be attroof event, whether a football or corporate / hospitality event.					
	000 or more people are expected to attend the premises at any one time, e state the number expected to attend.	14,999				
Wha	t licensable activities do you intend to carry on from the premises?					
(Plea	se see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2	to the Licensing Act 2003)				
Provi	ision of regulated entertainment	Please tick any that apply				
a)	plays (if ticking yes, fill in box A)					
b)	films (if ticking yes, fill in box B)	$\boxtimes$				
c)	indoor sporting events (if ticking yes, fill in box C)					
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)					
e)	live music (if ticking yes, fill in box E)					
f)	recorded music (if ticking yes, fill in box F)					
g)	performances of dance (if ticking yes, fill in box G)					
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)					

<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)	
Supply of alcohol (if ticking yes, fill in box J)	$\boxtimes$
In all cases complete boxes K, L and M	

## B

ead guida	d timings ance note	<u>indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	
6)			Outdoors	
Start	Finish		Both	
0900	0100	Please give further details here (please read guidance	e note 3)	
0900	0100			
20 SANDERS			1 11	
0900	0100	State any seasonal variations for the films (please re	ad guidance note	÷ 4)
0900	0100			
0900	0130	films at different times to those listed in the column		
0900	0130		to Manday incl.	
	St Valentine's, St George's, St Patrick's, St Andrew's	St Valentine's, St George's, St Patrick's, St Andrew's,	St David's days	•
0900	0000			e to
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Indoor Sporting Events Standard days and timings (please read guidance note 6)			Please give further details here (please read guidance note 3)
Day	Start	Finish	-
Mon	0900	0100	
Tue	0900	0100	
Wed	0900	0100	State any seasonal variations for the indoor sporting events (please read guidance note 4)
Thur	0900	0100	
Fri	0900	0130	Non standard timings. Where you intend to use the premises for the indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat	0900	0130	An additional hour on Bank holiday weekends (Friday to Monday inclusive) St Valentine's, St George's, St Patrick's, St Andrew's, St David's days,
Sun 0900 0000		0000	Christmas Eve, Boxing Day and from terminal hour on New Year's Eve to commencement of hours on New Year's Day. An additional hour to terminal hour on change from GMT to BST.

Live music Standard days and timings (please read guidance note			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
6)			g	Outdoors	
Day	Start	Finish		Both	$\boxtimes$
Mon	0900	0100	Please give further details here (please read guidance	e note 3)	
Tue	0900	0100			
Wed	0900	0100	State any seasonal variations for the performance of live music (plear read guidance note 4)		
Thur	0900	0100			
Fri	0900	0130	Non standard timings. Where you intend to use the performance of live music at different times to those on the left, please list (please read guidance note 5)		
Sat	0900	0130	An additional hour on Bank holiday weekends (Friday St Valentine's, St George's, St Patrick's, St Andrew's		
Sun	0900	0000	Christmas Eve, Boxing Day and from terminal hour or commencement of hours on New Year's Day. An add terminal hour on change from GMT to BST.	n New Year's E	

Recorded music Standard days and timings (please read guidance note			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
6)			load gallatine note 2)	Outdoors	
Day	Start	Finish		Both	
Mon	0900	0100	Please give further details here (please read guidance	note 3)	
Tue	0900	0100			
Wed	0900	0100	State any seasonal variations for the playing of recorded music (ple read guidance note 4)		
Thur	0900	0100			
Fri	0900	0130	Non standard timings. Where you intend to use the playing of recorded music at different times to those on the left, please list (please read guidance note 5)		
Sat	0900	0130	An additional hour on Bank holiday weekends (Friday to Monda		157.7
Sun	0900	0000	St Valentine's, St George's, St Patrick's, St Andrew's, St David's day Christmas Eve, Boxing Day and from terminal hour on New Year's E commencement of hours on New Year's Day. An additional hour to terminal hour on change from GMT to BST.		

Performances of dance Standard days and timings (please read guidance note			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
6)				Outdoors	
Day	Start	Finish		Both	$\boxtimes$
Mon	0900	0100	Please give further details here (please read guidance	e note 3)	
Tue	0900	0100			
Wed	0900	0100	State any seasonal variations for the performance of dance (please guidance note 4)		
Thur	0900	0100			
Fri	0900	0130	Non standard timings. Where you intend to use the performance of dance at different times to those list the left, please list (please read guidance note 5)		
Sat	0900	0130	An additional hour on Bank holiday weekends (Friday St Valentine's, St George's, St Patrick's, St Andrew's,		
Sun	0900	0000	Christmas Eve, Boxing Day and from terminal hour on commencement of hours on New Year's Day. An additerminal hour on change from GMT to BST.	New Year's Ev	

Standa	Night Refr ard days and read guid	d timings	Will the late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	
6)	1.00			Outdoors	
Day	Start	Finish		Both	
Mon	2300	0130	Please give further details here (please read guidance	note 3)	
Tue	2300	0130			
Wed	2300	0130	State any seasonal variations for the late night refreshment (please reguidance note 4)		
Thur	2300	0130			
Fri	2300	0200	Non standard timings. Where you intend to use the night refreshment at different times to those listed in left, please list (please read guidance note 5)		
Sat	2300	0200	An additional hour on Bank holiday weekends (Friday to Monda St Valentine's, St George's, St Patrick's, St Andrew's, St David'		250
Sun	2300	0030	Christmas Eve, Boxing Day and from terminal hour on New Year's Excommencement of hours on New Year's Day. An additional hour to terminal hour on change from GMT to BST.		

Supply of alcohol Standard days and timings			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises			
(piease 6)	(please read guidance note 6)			Off the premises			
Day	Start	Finish		Both	$\boxtimes$		
Mon	0900	0100	State any seasonal variations for the supply of alco guidance note 4)	hol (please read			
Tue	0900	0100					
Wed	0900	0100					
Thur	0900	0100	Non standard timings. Where you intend to use the supply of alcohol at different times to those listed in left, please list (please read guidance note 5)				
Fri	0900	0130	An additional hour on Bank holiday weekends (Friday to Monday St Valentine's, St George's, St Patrick's, St Andrew's, St David's				
Sat	0900	0130	Christmas Eve, Boxing Day and from terminal hour on New Year's Ecommencement of hours on New Year's Day. An additional hour to terminal hour on change from GMT to BST.				
Sun	0900	0000					

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name	Ĭ		
		N. C.	
Postcode			
Personal liceno	ce number (if known)		
Issuing licensi	ng authority (if known)		
	ہ ہے سمجھ		

Please highlight any adult entertainment or services, activities, other entertainment or matters	S
ancillary to the use of the premises that may give rise to concern in respect of children (please	reac
guidance note 8).	

No such licensable activities are required.

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)		d timings	State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	0700	0200	
Tue	0700	0200	
Wed	0700	0200	
Thur	0700	0200	Non standard timings. Where you intend the premises to be open to public at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri	0700	0200	An additional hour on Bank holiday weekends (Friday to Monday inclu St Valentine's, St George's, St Patrick's, St Andrew's, St David's days, Christmas Eve, Boxing Day and from terminal hour on New Year's Eve
Sat	0700	0200	commencement of hours on New Year's Day. An additional hour to terminal hour on change from GMT to BST.
Sun	0700	0200	

**M** Describe the steps you intend to take to promote the four licensing objectives:

#### a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

All relevant Mandatory Conditions will apply to this Application.

#### Safety Advisory Group (SAG)

A SAG shall be convened for any event that is anticipated to host 5,000 or more attendees, including staff or such an event that the responsible authorities reasonably deem appropriate for a SAG, and shall implement the controls agreed at such meetings/with the SAG members.

In respect of any such event, there will be liaison with the Police and Licensing Authority concerning any necessary additional provision of CCTV coverage, anti-terrorism protocols, security arrangements (including the provision of SIA licensed security personnel) and entrance and exit arrangements, and agreed provisions will be in place throughout the event.

#### b) The prevention of crime and disorder

#### SIA Security

The holder of the licence shall undertake a risk assessment regarding the deployment of SIA Door Supervisors at different times of the day and on different days of the event to determine the appropriate number of SIA staff are deployed on those days and/or at any other time(s) and to then implement the outcome of the risk assessment, which shall include any advice and guidance from Dorset Police and other Responsible Authorities.

A copy of the risk assessment should be made available to an authorised officer of the Licensing Authority or Dorset Police upon request and for a period of up to 6 months.

The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a written record of all SIA staff deployed to the event is maintained on the premises and will be available for inspection by Dorset Police or Authorised Persons for a period of 6 months following any event.

The Premises Licence holder will ensure that all SIA staff are clearly identifiable to the public, through wearing high-visibility outer garments or other uniform, which will be determined by the PLH as part of the Risk Assessment.

#### Incident Log / Refusal Log

All bars will have a Refusal Record which will be available on request to any authorised authority, including Dorset Police and BCP Licensing Authority officers. This record will include reasons for refusal and what action was taken. This record will be retained by the Premises Licence Holder for a minimum period of 6 months.

An Incident Record shall be kept and maintained at the premises whilst licensable activities are taking place. The log should include the date and time of the incident and the name of the staff and other individuals involved (where known). The record will be made available on request to an authorised officer of BCP Council or Dorset Police and will record the following:

#### (a) all crimes reported to the site staff

- (b) all ejections of patrons from the site
- (c) any complaints received
- (d) any incidents of disorder known to the staff or security
- (e) all seizures of drugs or offensive weapons at the entrance or elsewhere within the site
- (f) any visit by a relevant authority or emergency service.

#### Personal Licence Holder

There shall always be a Personal Licence Holder (PLH) on duty on the premises when the premises are providing licensable activities. The DPS will maintain a record of all PLH's throughout each event and this record will be retained by the Premises Licence Holder for a minimum of 6 months.

#### **CCTV**

A Closed-Circuit Television (CCTV) system shall always be operational at the premises when licensable activities are being carried out and at any other times when members of the public associated with the event are present on the premises.

The CCTV system will cover all areas of the premises occupied by the public under the terms of the licence, excluding WCs and changing rooms. The coverage will include the main entrances and exits and designated emergency egress routes from the premises.

The CCTV system will have sufficient storage retention capacity for a minimum of 28 days' continuous footage.

A staff member from the premises who is conversant with the operation of the CCTV system shall be always on the premises when the premises are offering licensable activities. This staff member must be able to produce footage to a Police Officer or authorised person with the minimum delay when requested.

#### Storage of Alcohol

Outside of the hours authorised for the sale of alcohol, all alcohol within the trading area is to be appropriately secured as to prevent the theft of any alcohol.

#### c) Public safety

#### Structure Safety

The appropriate Health & Safety Risk Assessment will be affected in respect of the erection of any temporary structure to be used to ensure its suitability and details will be provided to and agreed with the Environmental Health Team before the event. Overall responsibility for such health and safety will remain with the Premises Licence holder.

#### Medical / Welfare

A currently qualified first aider must be always employed on the premises when the premises are open to the public. The venue will also provide first aid facilities commensurate with the type of event and customers expected.

A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.

#### Glass

Plastic or toughened polycarbonate (or similar) glasses/bottles will be used in all **outdoor** areas. The collection of glass and bottles shall be undertaken at regular intervals from the internal areas.

#### Litter

The PLH/DPS will ensure that litter arising from people using the premises is cleared away daily and that promotional materials such as flyers do not create litter.

#### d) The prevention of public nuisance

Regulated entertainment shall only be permitted (unless otherwise authorised by the Police and Licensing Authority) in the West Stand, in the Main Stadium outside or in such outdoor areas as may be agreed by the Environmental Health Team.

Adequate parking and access shall be maintained for the event alongside appropriate signposting for public transport commensurate to the scale and nature of the event.

The public-address system and external microphone/s used during the event shall only operate for the duration of the operating hours for the premises.

The following steps shall be implemented for **indoor** amplified musical regulated entertainment taking place beyond 2300hrs:

- Any doors or windows from the room where the event is being held which open directly to the outside shall be kept closed, except to allow people to enter and leave.
- Air circulation or conditioning shall be provided in such rooms.
- Residents of neighbouring noise sensitive premises shall be given a telephone contact number
  which shall ensure that they can speak to a responsible member of management and/or staff if they
  have any complaints. Any such complaints received shall be investigated immediately and
  appropriate remedial action taken if and as necessary.
- A log shall be maintained of monitoring results and any complaints and shall be produced on request to a Police or Local Authority authorised officer.
- Performers shall be advised of the need to keep music output at required levels and to respond immediately to any request from staff to reduce the volume.

**Outdoor** entertainment shall only be permitted during daylight hours (not starting prior to 10:00 nor ending after 23:00) unless agreed with the Environmental Health team, the Licensing Authority and the Police.

Noise from live/recorded music event shall not exceed 75 dBA measured at 1 metre from the façade of the closest noise sensitive receptor. This location to be determined in agreement with the Environmental Health team prior to the event.

**Outdoor** entertainment shall be limited to a maximum duration of 8 hours on no more than 15 days in each calendar year.

Notification of any outdoor entertainment with an anticipated public audience of greater than 5,000 shall be made to the Environmental Health team and Dorset Police at least 21 days prior to the event.

No **outside** entertainment with an anticipated audience greater than 5,000 shall be permitted until the Noise Management Plan relating to outside entertainment has been submitted to and agreed by the Environmental Health team.

If the outside entertainment for which permission is sought is of the nature of an open-air concert, and/or involves amplified musical regulated entertainment, a noise assessment to determine the suitability of the stadium for the same shall be undertaken in relation to residential properties and shall accompany the notification for such an event.

If appropriate, that assessment shall specifically refer to the Noise Council's Code of Practice on the Control of Noise from Concerts or any such Code that may have superseded the same.

#### Dispersal

Where any regulated entertainment is held at the premises with a terminal hour of or later than 11.00pm, the PLH/DPS will operate to a written dispersal policy which ensures the safe and responsible dispersal of customers from the stadium at the conclusion of the event. The policy will aim to minimise any residual impact on the local community caused by spectators leaving the site.

Within this policy, staff and/or any door supervisors on duty shall remind customers on leaving of the need to do so quickly and quietly and to have regard to those living in the area. Notices shall also be displayed near the exits to this effect and additionally asking those customers with vehicles to leave by the Kings Park Drive exit.

The PLH/DPS will ensure that senior/supervising staff receive training on the policy and a record of training shall be kept/made available to an authorised officer upon request. The record will be retained for a minimum of 6 months.

#### Noise Pollution

A Noise Management Plan shall be submitted to and approved in writing by the Environmental Health team at least 21 days prior to the event or 28 days if a major event.

A 'major event' is one where capacity is expected to exceed 5,000.

Bottles will not be removed to any external receptacle beyond midnight or before 08.00 hours to minimise noise disturbance to neighbouring properties. All outdoor external receptacles will be stored at the South West corner of the site to maximise the distance from neighbouring residential properties.

#### e) The protection of children from harm

#### Underage Sales of Alcohol

Challenge 25 shall be operated at the premises at the point of entry and at the bars where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence or passport I Holographically marked PASS scheme identification cards. Appropriate signage advising customers of the policy shall be prominently displayed within the premises with particular focus on the points of sales and entry points to the premises.

#### Under-18 Events

When operating an under-18 event, a risk assessment shall be completed and made available for inspection by Dorset Police, BCP Licensing Authority, or other authorised officers on request. The assessment shall take account of, amongst other things, the number and deployment of staff including security personnel, and the measures to be put into place to prevent alcohol being available for under-age guests on the premises.

#### Staff Training

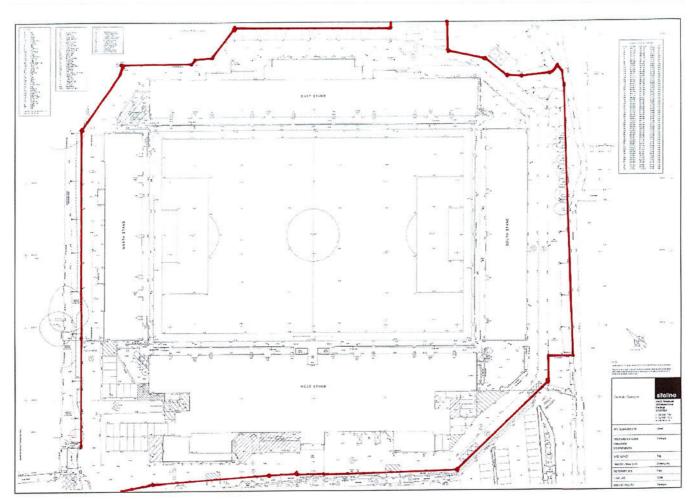
All staff involved in the sale of alcohol shall receive training on the law relating to prohibited sales, the age verification policy adopted by the premises and the conditions attaching to the premises license. A record shall be maintained of all staff training and that record shall be signed by the person receiving the training and the individual(s) delivering the training. The records shall be kept for a minimum of 6 months and made available for inspection by Dorset Police, BCP Licensing Authority, or other authorised officers on request.

#### Checklist:

	Please tick to indicate agreement							
I have made	I have made or enclosed payment of the fee.							
<ul> <li>I have enclos</li> </ul>	I have enclosed the plan of the premises.							
<ul> <li>I have sent co applicable.</li> </ul>	I have sent copies of this application and the plan to responsible authorities and others where applicable.							
	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.							
<ul> <li>I understand</li> </ul>	I understand that I must now advertise my application.							
<ul> <li>I understand rejected.</li> </ul>	<ul> <li>I understand that if I do not comply with the above requirements my application will be rejected.</li> </ul>							
IT IS AN OFFENCE LEVEL 5 ON THE TO MAKE A FAI	E STANDARD SO LSE STATEMEN	CALE, UNDER T IN OR IN CO	SECTION 158	OF THE LICE	ENSING ACT 2			
Part 4 – Signature	s (please read gui	dance note 10)						
Signature of appli- If signing on beha				ised agent (see	guidance note 1	1).		
Signature								
Date	10m Juni	J074 ·						
Capacity								
For joint applicati agent (please read grapacity.	ons, signature of 2 guidance note 12).	2 <sup>nd</sup> applicant or i	2 <sup>nd</sup> applicant's s half of the appl	solicitor or oth icant, please s	ner authorised tate in what			
Signature								
Date								
Capacity								
Contact name (whe application (please AFC BURNEMAN VITALITY SIA JEAN CWRT, CINCS Post town Jos	read guidance note		address for corre	Postcode	ociated with this			
If you would prefer		vith you by e-mai	l. vour e-mail ac	ldress (ontiona	l)	-		
11 you would prefer	us to correspond w	ing ou by c-illai	i, jour e man ac	optiona				

#### Notes for Guidance

- Describe the premises, for example the type of premises, its general situation and layout and any
  other information which could be relevant to the licensing objectives. Where your application
  includes off-supplies of alcohol and you intend to provide a place for consumption of these offsupplies, you must include a description of where the place will be and its proximity to the
  premises.
- 2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or seminudity, films for restricted age groups or the presence of gaming machines.
- 9. Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed.
- 11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 12. Where there is more than one applicant, each of the applicant or their respective agent must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.



Perimeter Site Plan